

**Kentucky Medicaid Program
Request to replace Social Security Number with
FEIN to an Individual provider's file**

Please add FEIN number _____ to my individual Kentucky Medicaid provider number of _____. I hereby declare that I am the sole owner of this FEIN.

Provider Tax Structure: **Please check only one (1).**

- ☐ (A) Individual
☐ (B) Sole Proprietor
☐ (C) Partnership
☐ (D) Estate/Trust
☐ (E) Corporation (**please attach a list of Officers' and Board Members' names or list below**).
☐ (F) Public Service Corporation (**please attach a list of Officers' and Board Members' names or list below**).
☐ (G) Government/Non-Profit (**please attach a list of Officers' and Board Members' names or list below**).
☐ (H) Limited Liability Company (**please attach a list of Officers' and Board Members' names or list below**).

Officers' and Board Members' Names:

I certify that I own the above referenced FEIN 100% and I am the sole owner of the FEIN.

(Individual Provider printed name)

Individual Provider Signature

Date signed

(IRS letter of verification of FEIN or Official IRS documentation stating FEIN. FEIN must be pre-printed by IRS on documentation. W-9 forms will not be accepted.)

***Please Note:* The individual provider must be the sole owner of the FEIN and own the FEIN 100%.**

If your physical, pay-to, mailing, or 1099 address has changed, please complete a Map-529 form located at <http://www.chfs.ky.gov/dms/provEnr/Forms.htm>.

Please return form to the following address: KY Medicaid, P.O. Box 2110 Frankfort, KY 40602